

GMR Privacy & Security Tips

1. Always make sure to keep your devices within your line of sight to avoid them being stolen; do not leave them unattended, even for a few seconds.
2. Make sure all devices are encrypted, especially laptops, USBs, portable hard drives and tablets.
3. Lock all devices with face or fingerprint recognition, a strong password or PIN number.
4. Never leave your bag, laptop or other devices such as a USB unattended in your personal or rented vehicle. This is by far the MOST common way devices are stolen; keep them with you at all times. Criminals specifically target devices in vehicles as a way to steal confidential and personal information; they even watch to see if you are putting items in a locked trunk. Laptop thefts have occurred from private driveways and from public parking lots.
5. Never pack a device in checked luggage as they can easily be stolen; keep them with you in your carry-on luggage.
6. As with all luggage, do not leave bags or device unattended at the airport and take inventory regularly to make sure you don't leave a device behind at TSA or in the seat pocket of a plane, train, taxi or other vehicle.
7. If you absolutely need to store your laptop, phone, or tablet for any length of time – secure it in a safe or other locked compartment so no one else can see it or access it; make sure no one is watching you put the device away.
8. Be aware of your surroundings, stay vigilant and watch for pickpockets or suspicious activity.
9. **Pro Tip:** Always make sure that the mobile tracking and remote wipe/erase options are turned on in the settings in order to secure the device in the event of loss or theft.
10. **Pro Tip:** treat your devices in the same way you would treat your wallet, your devices have more valuable information in them than any wallet!