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Message distributed to all GMR employees



Provide Evidence of Your Vaccination Status by August 27

Aug. 19, 2021

The purpose of this memo is to clarify instructions and extend the required vaccination status deadline stated in the [GMR-wide message sent on August 11, 2021](#). If you have already uploaded your status and it has not changed, thank you, you do not need to do anything else.

Deadline extended: Several users have identified technical issues uploading vaccination status into GMR Connect. Our IT team has addressed the specified concerns. To provide extra time and clarify instructions, we are extending the requirement to enter your current vaccination status to **August 27, 2021, at 5:00 PM PT.**

GMR is requiring all team members (field personnel and office personnel, full-time and part-time) to provide evidence of current vaccination status into either Image Trend (to be used by GMR Air Team members who already have an Image Trend account) or GMR Connect (a downloadable app to be used by all others, including support teams). In both platforms, you can always upload vaccination status and update as appropriate.

You must indicate your current vaccination status using the system appropriate for your role in the company:

- **Image Trend Instructions** (To be used by Air Team members who already have Image Trend accounts).
 - You can upload your vaccination cards. Or, you can choose decline vaccination or I'm not vaccinated. If you choose "decline vaccination" you have indicated to GMR that you currently have declined to be vaccinated.
- **GMR Connect App Instructions** (To be used by all other GMR team members, including support staff).
 - You can upload your vaccination cards – **IMPORTANT: if you received two vaccine doses, you must enter both of them separately (even if both are indicated on the same card - please see the instructions).**
 - Or, you can select "decline vaccine." If you choose "decline vaccine" you have indicated to GMR that you currently have declined to be vaccinated.

- Important note: GMR Connect is an app that needs to be downloaded from the App Store (Apple users) or Google Play Store (Android users)

*If you need to change or update your status, you can do that. Simply follow the instructions above.

All evidence of vaccination status (whether you are vaccinated or not) must be entered in the appropriate system by August 27 at 5 PM Pacific time. We will not be able to extend this deadline. If no entry is received by the deadline, your supervisor will notify you of an incomplete requirement, and GMR will consider you unvaccinated.

It is critically important for you to understand the implications of being considered unvaccinated by GMR. These may include among others the inability to be deployed on specific responses, restricted permission to attend meetings or required training in person, limited or restricted access to healthcare facilities, restricted access to certain areas of GMR buildings, or a restriction in scheduling as impacted by local or partner vaccination requirements.

Unvaccinated team members and visitors must wear a mask in the office or in vehicles at all times. Local GMR Operations, governments or regulators may implement a more stringent mandate which must be followed. There are no exceptions to this mandate. If you are not vaccinated and would like help getting vaccinated, please contact your local healthcare provider, physician or supervisor for help.

GMR needs to know your vaccination status to be compliant with local, regulatory and partner requirements. These are difficult times for all of us and we greatly appreciate your cooperation.

Thank you.

GMR Leadership

*Please note: If you have any trouble opening links contained in this email, please open a ticket with **IT Support**, they can assist you in troubleshooting. The information you provide helps IT make all of our systems better.*